Catalyst Recruitment Manager

In the present competitive and dynamic global environment, one cannot survive and grow the business without a talented pool of human resources, Finding out talent is the key to success for every company. We need to use technology to *locate the right resources within shortest period of time.*

Recruitment and selection is a major function of the human resource department. The recruitment process is the first step towards creating competitive strength and strategic advantage for the organization. Recruitment process involves a systematic procedure from sourcing the candidates to arrange & conduct interviews, which requires resources and lot of time. You can *save time and increase* HR resources' *productivity* by way of *automation* of the recruitment cycle.

Our product Catalyst Recruitment Manager helps customers to achieve this goal of selecting *right resources at right time with highest efficiency using technology*. It is a **fully automated and Web based** solution to accelerate the recruitment process.

Catalyst Recruitment Manager is an innovative product with *in-built intelligence*. It can run on your company's recruitment website with your domain name. It is easy to implement. Management Reports provide insight to HR Department about the recruitment process and time consumed at each stage. This helps them to *identify the areas for improvement*. HR Manager can present the relevant reports to higher management along with *predictive analysis reports* based on real time data.

HR Manager / Administrator will need to set up the **job listing**, **locations**, templates for **call letter, regret letter, appointment letter**. HR manager can **view and/or search candidates based on the required post, experience, salary expectation, qualification, location, grade etc.** HR Manager will know the progress or status of each job posting on real time basis.

Catalyst Recruitment Manager collects the resumes from the company job portal or through consultants or by integration with third party job portals like **Naukari or Monster** (Optional), conducts on-line test (Optional), identify the prospective candidates based on short listing criteria defined, sends call letters through email for interview, sends regret letters to non-qualified candidates and sends appointment letters to selected candidates. One can identify duplicate resumes. Most of these functions are automatic and needs very little manual intervention.

Alternate option can be - Candidate can update his **resume** with the mandatory fields on the **job portal** and can **attach resume**. He/she will receive the **acknowledgment letter** and will also receive **the login credentials** for **online test.** After completion of test he/she will get **acknowledgment letter** of successful completion of test. He/she will get **call letter for interview** after selection by the HR department with venue and timing details. He/she will get **regret letter,** if not selected. *It can be* an *automatic process !* Selected candidates can complete all the *joining formalities Online*, saving lot of mechanical work and Paper (as we all believe in *GO GREEN*). After recruitment of candidates, it can be interfaced with existing HR application. HR manager will receive **alerts** by Email or mobile on each specified event. HR will **maintain** and **track** the database for any future requirement and analysis.

Management Reports are very important for HR Manager and top management. HR Manager can demonstrate **"Value Add"** to the management by presenting these reports. **Powerful Dashboard** presents consolidated view of **progress** against each position in **real time**. Manager can quickly identify the grey areas and take **corrective actions !** Going further he /she can **predict the lead time** for filling particular position based on the **Data Analysis** reports. Audit logs and the **secured architecture** makes this application compliant to the industry norms.

We listen…and We Act !

Dedicated to customer satisfaction, Computer Home views itself as a technology partner to clients and not only a vendor. We take proactive measures to ensure our development team not only meets, but exceeds customer expectations as **we consider our clients as our best Partners**. To fulfill this vision, Computer Home constantly seeks client feedback and suggestions through our **customer support surveys, post-implementation and post-training feedback**.

Don't Wait !! Grab the opportunity and Start recruitment with Catalyst Recruitment Manager. Get recruiting website with your own domain name with 24x7 access.

Call for a demonstration and compare it to what you are currently using - you'll be pleasantly surprised and you'll see just why organizations, big and small, are dropping software that they've had for years from other leading players.

Be a Winner in today's competitive world !